



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
FEBRUARY 17, 2021, 5:00 P.M.
JENKINS ROOM & VIA TELECONFERENCE**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Moser, and Courtney. Walz and Grair were excused. Also present were Brian Hare, Director, Patricia Bertsch, Fiscal Officer and Angela Young

AGENDA APPROVAL: to approve the agenda as presented.
Courtney made a motion and Moser seconded
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#20-21 **MINUTES APPROVAL:** to approve the minutes of the January 7, 2021 Organizational Meeting as presented.
Barber made a motion and Moser seconded
4 aye; 0 no; 2 absent; 1 abstain

Res#21-21 **MINUTES APPROVAL:** to approve the minutes of the January 7, 2021 Regular Meeting as presented.
Moser made a motion and Courtney seconded
4 aye; 0 no; 2 absent; 1 abstain

Res#22-21 **MINUTES APPROVAL:** to approve the minutes of the February 3, 2021 Special Meeting corrected as follows:
Amend Res#18-21 motion to 5 aye and 2 nay.
Barber made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#23-21 **MINUTES APPROVAL:** to approve the minutes of the February 10, 2021 Special Meeting as presented.
Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

DISCUSSION WITH EXECUTIVE SEARCH FIRMS:

Karen Miller, Executive Search Consultant – *Attachment #1*
June Garcia, Executive Search Consultant– *Attachment #2*

FISCAL OFFICER

Res#24-21 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (2-A)
2-A and Financial Summary (2-B) for January 2021 as presented.
2-B Savako made a motion and Moser seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#25-21 **Donations & Gifts:** to accept donations in the amount of \$375.00 as presented.
2-C Savako made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#26-21 **Discards:** to discard item listed as presented.
2-D Courtney made a motion and Savako seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#27-21 **Budget:** to approve the amended "Certificate of the Total Amount from all Sources Available for
2-E Expenditures and Balances" as prepared by the Fiscal Officer and presented to the Portage County Budget
Commission for approval.
Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 2-F
Department Reports / Statistics 2-G
Adult Services
Children's Services
Public Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE:
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: None

NEW BUSINESS

Res#28-21 **2021 Staff Day Date Change:** to approve changing the April 9, 2021 staff day to April 16, 2021.
Moser made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#29-21 **Families First Coronavirus Response Act (FFCRA):** to approve extending the provisions of the Families First Coronavirus Response Act (FFCRA) beginning January 1, 2021, through April 30, 2021.
Savako made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#30-21 **Search Firm Proposal:** to enter into an agreement with Bradbury Miller Associates for \$12,000.00 to provide the library with executive search services as outlined in Feb 2, 2021 proposal.
Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain


OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Set Meeting: Executive session as part of the March regular meeting to discuss employment of an administrative staff member.

Personnel Committee Work Session: Personnel Committee will meet at 4:30 p.m. on March 17, 2021 to discuss pay increases for staff. (*Committee members: Cimino - Chairperson, Savako & Barber*)

ADJOURNMENT

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:37 p.m.
5 aye; 0 no; 2 absent; 0 abstain



Frank Cimino, President



Janice Savako, Secretary