

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JULY 18, 2018
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:01 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, and Courtney. Moser and Grair were excused. Also present were Brian Hare, Director, Patricia Bertsch, Fiscal Officer and Jim Evans, Evans & Associates

AGENDA APPROVAL: to approve the agenda as presented.
Barber made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#57-18 **MINUTES APPROVAL:** to approve the minutes of the June 20 2018 Regular Meeting as presented.
Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

FISCAL OFFICER

Res#58-18 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (7-A) and Financial Summary (7-B) for June 2018 as presented.
7-A Savako made a motion and Barber seconded
7-B 5 aye; 0 no; 2 absent; 0 abstain

Res#59-18 **Gifts & Donations:** to accept donations in the amount of \$270.74 as presented.
7-C Courtney made a motion and Barber seconded
5 aye; 0 no; 2 absent; 0 abstain

Res#60-18 **Discards:** to discard items listed as presented.
7-D Savako made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 7-E
Department Reports / Statistics 7-F
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet.

NEW BUSINESS

7-G **Discussion Item:** Discussion with Jim Evans (Evans & Associates) regarding proposal for HR Consulting Services.

Res#61-18 7-H Temporary Reference Assistant Children's Department: to accept the temporary Reference Assistant Children's Department job description as presented.
Savako made a motion and Courtney seconded
5 aye; 0 no; 2 absent; 0 abstain

Personnel Committee: Work session set for August 14, 2018 at 4:00 p.m. to review Personnel Policies and to discuss Evans & Associates proposal for HR Consulting Services.

Building and Grounds Committee: Work session set for August 6, 2018 at 5:00 p.m. to review Space Utilization and Building Assessment RFQ submissions.

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

Res#62-18 Executive Session Courtney made a motion and Savako seconded to go into an executive session at 6:40 p.m. to consider the employment of a public employee.
Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - excused; Courtney - yes; Grair - excused

Res#63-18 Come out of Executive Session Courtney made a motion and Savako seconded to come out of executive session at 6:44 p.m.
Roll call: Cimino - yes; Barber – yes; Savako - yes; Walz - yes; Moser - excused; Courtney - yes; Grair - excused

ADJOURNMENT

Barber made a motion and Courtney seconded that the meeting be adjourned at 6:46 p.m.
5 aye; 0 no; 2 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary