

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
APRIL 18, 2018
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Barber with the following members present: Barber, Walz, Moser, Courtney and Grair. Cimino and Savako were excused.
Also present: Brian Hare, Director, and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda with a correction to Members Present: Grair not Garcia
Courtney made a motion and Moser seconded
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

MINUTES APPROVAL: to approve the minutes of the March 14, 2018 Regular Meeting as presented.
Courtney made a motion and Grair seconded
4 aye; 0 no; 2 absent; 1 abstain

FISCAL OFFICER

Res#39-18 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (4-A) and
4-A Financial Summary (4-B) for March 2018 with correction for March title on report.
4-B Walz made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$1,272.40 as presented.

Res#40-18 Courtney made a motion and Grair seconded
4-C 5 aye; 0 no; 2 absent; 0 abstain

Discards: to discard item listed as presented.

Res#41-18 Walz made a motion and Grair seconded
4-D 5 aye; 0 no; 2 absent; 0 abstain

Res#42-18 **Ohio BWC Group Rating Program:** to approve participation in Sheakley for the Ohio BWC Group Rating
Program for the 1/1/19 to 12/31/19 rate year.
Courtney made a motion and Moser seconded
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics **4-E**
2017 State Report **4-F**

Department Reports / Statistics **4-G**
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcement: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Friends of RML Liaison: to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

Res#43-18 Courtney made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

Library Foundation Liaison: to appoint Eric Courtney as the liaison to the Library Foundation.

Res#44-18 Walz made a motion and Grair seconded
5 aye; 0 no; 2 absent; 0 abstain

Change Date of May Regular Board Meeting: to approve changing the date of the May 16, 2018 regular board meeting to May 30, 2018.

Res#45-18 Moser made a motion and Walz seconded
5 aye; 0 no; 2 absent; 0 abstain

OLD BUSINESS

Bylaws and Policy Committee: Work session to review Circulation Policy will be held at 5:00 p.m. on May 30, 2018 followed by the Budget Hearing.

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Budget Hearing: Date for 2019 Budget Hearing set for 5:15 p.m. on May 30, 2018 followed by the regular board meeting.

ADJOURNMENT

Courtney made a motion and Grair seconded that the meeting be adjourned at 6:20 p.m.
5 aye; 0 no; 2 absent; 0 abstain

William Barber, Vice President

Patricia M. Bertsch, Fiscal Officer