

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
OCTOBER 17, 2018
JENKINS ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Cimino with the following members present: Cimino, Savako, Walz, Moser, Courtney and Grair. Barber was excused.
Also present: Brian Hare, Director

AGENDA APPROVAL: to approve the agenda as amended.

Savako made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

MINUTES APPROVAL: to approve the minutes of the September 19, 2018 Regular Meeting as presented.

Res#75-18 Walz made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report (10-A) and Financial Summary (10-B) for September 2017 as presented.

Res#76-18
10-A Moser made a motion and Courtney seconded
10-B 6 aye; 0 no; 1 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$ 25.00 as presented.

Res#77-18
10-C Courtney made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

Discards: to discard items listed as presented.

Res#78-18
10-D Courtney made a motion and Grair seconded
6 aye; 0 no; 1 absent; 0 abstain

Amounts and Rates - Official Certificate of Estimated Resources: to approve "The amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor" for 2019 and send to the Ravenna School District Board of Education for approval.

Res#79-18
10-E Courtney made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 10-F

Department Reports / Statistics 10-G

Reference Department

Children's Department

Circulation Department

Computer Services

Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met at 4:30 p.m. on 10/17/18

Res#80-18
10-H **A. General Policies:** to accept the recommendation of the Bylaws and Policy Committee to adopt the revised General Polices as presented.

Courtney made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS:

Res#81-18

A. Discussion of Williams Architect Study: (tabled)

to accept proposal of Williams Architects as presented.

_____ motion

_____ second

_____ aye; _____ no; _____ absent; _____ abstain

NEW BUSINESS

Res#82-18

A. Trustee Julie Walz Term: (tabled)

to request that the Ravenna School District Board of Education reappoint Julie Walz for the term beginning January 1, 2019 and ending December 31, 2025.

_____ motion

_____ second

_____ aye; _____ no; _____ absent; _____ abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Records Retention: Committee will meet at 4:55 p.m. on November 21, 2018 to review Records Retention

ADJOURNMENT

Savako made a motion and Moser seconded that the meeting be adjourned at 6:10 p.m.

6 aye; 0 no; 1 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary