

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JULY 19, 2017
STORYTIME ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Cimino with the following members present: Cimino, Barber, Waltz, Moser, Courtney, and Grair. Savako was excused.
Also present: Brian Hare, Director

AGENDA APPROVAL: to approve the agenda as presented.
Barber made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#59-17 **MINUTES APPROVAL:** to approve the minutes of the June 21 2017 Regular Meeting as presented.
Moser made a motion and Grair seconded
6 aye; 0 no; 1 absent; 0 abstain

FISCAL OFFICER

Res#60-17 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (7-A) and Financial Summary (7-B) for June 2017 as presented by Director.
7-A Barber made a motion and Courtney seconded
7-B 6 aye; 0 no; 1 absent; 0 abstain

Res#61-17 **Gifts & Donations:** to accept donations in the amount of \$735.00 as presented.
7-C Moser made a motion and Barber seconded
6 aye; 0 no; 1 absent; 0 abstain
Discards: None

DIRECTOR

Monthly Report / Statistics 7-D
Department Reports / Statistics 7-E
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services
Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet.

NEW BUSINESS

Bylaws and Policy Committee: There will be a work session at 4:30 p.m. on August 16, 2017 to discuss the Circulation Policy.

Personnel Committee: Will set up a work session in August to discuss Personnel

7-F **Discussion Item:** Discussed the first draft of Strategic Planning framework as presented.

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: None

Res#62-17 **Executive Session** Courtney made a motion and Moser seconded to go into an executive session at 6:20 p.m. to consider the investigation of charges or complaints against a public employee.
Roll call: Cimino - yes; Savako - excused; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

Res#63-17 **Come out of Executive Session** Moser made a motion and Walz seconded to come out of executive session at 6:34 p.m.
Roll call: Cimino - yes; Savako - excused; Walz - yes; Moser - yes; Courtney – yes; Barber – yes; Grair – yes

ADJOURNMENT

Courtney made a motion and Walz seconded that the meeting be adjourned at 6:35 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Frank Cimino, President

Janice Savako, Secretary