

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
APRIL 20, 2016
STORY TIME ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:12 p.m. by Ribelin with the following members present: Ribelin, Cimino, Savako, Walz, Moser and Courtney. Barber was excused. Also present: Brain Hare, Director. Reneé Heitkamp, Fiscal Officer was excused.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#42-16 MINUTES APPROVAL: to approve the minutes of the March 16, 2016 Regular Meeting as presented.
Savako made a motion and Walz seconded
5 aye; 0 no; 1 absent; 1 abstain

FISCAL OFFICER

Res#43-16 Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report (4-A) and
4-A Financial Summary (4-B) for March 2016 as presented.
4-B Courtney made a motion and Cimino seconded
6 aye; 0 no; 1 absent; 0 abstain

Res#44-16 Gifts & Donations: to accept donations in the amount of \$549.65 as presented.
4-C Cimino made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain
Discards: none

DIRECTOR

Monthly Report / Statistics 4-D
2015 State of Ohio Annual Report 4-E

Department Reports / Statistics 4-F
Reference Department
Children's Department
Circulation Department
Computer Services
Technical Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met at 4:30 p.m. on 4/20/16

Res#45-16 Circulation Policy: to accept the recommendation of the Bylaws and Policy Committee to update
4-G the Circulation Policy as presented.
Cimino made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

FINANCE COMMITTEE: Did not

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Met at 4:57 p.m. on 4/20/16

Res#46-16 Concrete Work Contract: to accept the recommendation of the Building and Grounds Committee
4-H to award the contract for new sidewalk and concrete work to Clegg Concrete after further discussion with Director.
Cimino made a motion and Savako seconded
6 aye; 0 no; 1 absent; 0 abstain

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Friends of RML Liaison: to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

Res#47-16 Cimino made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

Library Foundation Liaison: to appoint Jane Moser as the liaison to the Library Foundation.

Res#48-16 Cimino made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

A Resolution of Tribute for Eugenia Pantalone: to accept a Resolution of Tribute for Eugenia Pantalone as presented.

Res#49-16
4-1 Courtney made a motion and Walz seconded
6 aye; 0 no; 1 absent; 0 abstain

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

2017 Budget: The Finance Committee will meet to discuss the 2017 Budget at the beginning of the May 18, 2016 regular board meeting.

ADJOURNMENT

Cimino made a motion and Savako seconded that the meeting be adjourned at 6:02 p.m.
6 aye; 0 no; 1 absent; 0 abstain

Ben Ribelin, President

Janice Savako, Secretary