

**REED MEMORIAL LIBRARY  
MINUTES  
REGULAR MEETING  
APRIL 15, 2015  
CARLIN ROOM  
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Ribelin with the following members present: Ribelin, Cimino, Polichene, Savako, Walz and Courtney. Moser was excused.  
Also present: Brian Hare, Director, and Reneé Heitkamp, Fiscal Officer

**AGENDA APPROVAL:** to approve the agenda as presented.

Polichene made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** none

**Res#42-15 MINUTES APPROVAL:** to approve the minutes of the March 26, 2015 4:30 p.m. Special Meeting as presented.  
Savako made a motion and Walz seconded  
4 aye; 0 no; 1 absent; 2 abstain

**Res#43-15 MINUTES APPROVAL:** to approve the minutes of the March 26, 2015 Regular Meeting as presented.  
Polichene made a motion and Cimino seconded  
5 aye; 0 no; 1 absent; 1 abstain

**FISCAL OFFICER**

**Res#44-15 Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and  
Financial Summary for March 2015 as presented.  
4-A Courtney made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Res#45-15 Gifts & Donations:** to accept donations in the amount of \$190.00 as presented.  
4-A Cimino made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Discards:** none

**DIRECTOR**

**Monthly Report** 4-B

**Statistics**

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Circulation by Month & Year 4-D

Sunday Statistics 4-E

State of Ohio Annual Report 4-F

**Department Report**

Children's Department 4-G

Outreach Services 4-GG

Reference Department 4-H

Computer Services 4-I

Circulation Department – Meeting rooms 4-J

**Announcements:** none

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not

**FINANCE COMMITTEE:** Did not

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet

**NEW BUSINESS**

**Friends of RML Liaison:** to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

**Res#46-15** Polichene made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Library Foundation Liaison:** to appoint Frank Cimino as the liaison to the Library Foundation.

**Res#47-15** Courtney made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Change Date of May 2015 Regular Board Meeting:** May regular board meeting date has been changed to May 13, 2015.

**LEVY**

**Library To Auditor Resolution:** to approve the resolution requesting the Portage County Auditor to certify the total current tax valuation of the library district of the Reed Memorial Library, Portage County, Ohio and the amount to be generated during the first year of collection of a renewal of an existing tax for current expenses of the Reed Memorial Library as presented.

**Res#48-15**  
4-K Polichene made a motion and Cimino seconded  
6 aye; 0 no; 1 absent; 0 abstain

**OLD BUSINESS:** none

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:** none

**ADJOURNMENT**

Savako made a motion and Cimino seconded that the meeting be adjourned at 6:13 p.m.  
6 aye; 0 no; 1 absent; 0 abstain

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Ben Ribelin, President

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Janice Savako, Secretary