

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
JUNE 18, 2014
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:00 p.m. by Polichene with the following members present: Polichene, Cimino, Savako, and Moser. Hall, Ribelin, and Walz were excused. Also present were Cass Owens, Director and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Savako seconded

4 aye; 0 no; 3 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE There were no comments.

Res#64-14 **MINUTES APPROVAL:** - tabled due to lack of quorum of those at the meeting
to approve the minutes of the May 7, 2013 Regular Meeting as presented _____ corrected as follows

_____ motion

_____ second

_____ aye; _____ no; _____ absent; _____ abstain

FISCAL OFFICER

Res#65-14 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
6-A Financial Summary for May 2014 as presented.

Moser made a motion and Cimino seconded

4 aye; 0 no; 3 absent; 0 abstain

Gifts & Donations: to accept donations in the amount of \$554.63 as presented.

Res#66-14 Cimino made a motion and Savako seconded

6-A 4 aye; 0 no; 3 absent; 0 abstain

DIRECTOR

Monthly Report 6-B

Statistics

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Children's Department 6-F

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Circulation Department – Meeting rooms 6-J

Announcements: none

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met at 4:30 p.m. on 6/18/14

Res#67-14 **Circulation Policy:** to accept the recommendation of the Bylaws and Policy Committee to update
6-K the Circulation Policy as presented.

Cimino made a motion and Savako seconded

4 aye; 0 no; 3 absent; 0 abstain

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Res#68-14

Staff Resignation: to accept the resignation of Mike Richeson from the part time position of Assistant Custodian effective May 31, 2014.

Cimino made a motion and Moser seconded

4 aye; 0 no; 3 absent; 0 abstain

Staff Resignation: to accept the resignation of Amy Terry-Keister from the full time position of Children's Outreach Services Librarian effective August 10, 2014.

Res#69-14

Moser made a motion and Savako seconded

6-L

4 aye; 0 no; 3 absent; 0 abstain

OLD BUSINESS: none

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD: none

ADJOURNMENT

Cimino made a motion and Moser seconded that the meeting be adjourned at 5:50 p.m.

4 aye; 0 no; 3 absent; 0 abstain

Ann Polichene, President

Janice Savako, Secretary