



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JANUARY 11, 2023, 5:30 P.M.  
JENKINS ROOM**

The Regular Meeting was called to order at 5:54 p.m. by Barber with the following members present: Barber, Savako, Walz, Moser, and Courtney. Cimino and Grair were excused. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Cindy Wenger and Darlene McKenzie.

**AGENDA APPROVAL:** to approve the agenda as presented.  
Moser made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#11-23** **MINUTES APPROVAL:** to approve the minutes of the December 21, 2022 Regular Meeting as presented.  
Moser made a motion and Courtney seconded  
5 aye; 0 no; 2 absent; 0 abstain

**FISCAL OFFICER**

**Res#12-23** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (1-A)  
and Financial Summary (1-B) for December 2022 as presented.  
**1-A** Courtney made a motion and Savako seconded  
**1-B** 5 aye; 0 no; 2 absent; 0 abstain

**Res#13-23** **Donations & Gifts:** to accept donations in the amount of \$25.00 as presented.  
**1-C** Courtney made a motion and Moser seconded  
5 aye; 0 no; 2 absent; 0 abstain  
**Discards:** None

**DIRECTOR**

- A. Monthly Report / Statistics 1-D**
- B. Department Reports / Statistics 1-E**
  - 1. Adult Services
  - 2. Children's Services
  - 3. Public Services
- C. Announcements**

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet  
**FINANCE/AUDIT COMMITTEE:** Did not meet  
**RECORDS RETENTION COMMITTEE:** Did not meet  
**LONG RANGE PLANNING COMMITTEE:** Did not meet  
**BUILDING AND GROUNDS COMMITTEE:** Did not meet  
**PERSONNEL COMMITTEE:** Did not meet

**OLD BUSINESS:** None

**NEW BUSINESS**

**Res#14-23** **Insurance:** to approve payment of insurance premium for property and casualty for the building and contents, including boiler, for the term: February 10, 2023 to February 10, 2024 and Director and Fiscal Officer Bonds for the term: February 1, 2023 to January 31, 2024 and Deputy Fiscal Officer's bond for term: December 31, 2022 until December 31, 2023.

Courtney made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**Res#15-23** **Permanent Appropriations:** to approve the 2023 Permanent Appropriations as follows:

General Fund	\$2,397,253.00
<i>Special Revenue</i>	
Ruth C. Woolf (2002)	1,000.00
Brown Fund (2005)	2,500.00
<i>Capital Projects:</i>	
Build & Repair (4001)	<u>20,000.00</u>
<b>For a total of:</b>	<b>\$2,420,753.00</b>

Courtney made a motion and Savako seconded  
5 aye; 0 no; 2 absent; 0 abstain

**Res#16-23** **HVAC Maintenance Contract:** to approve entering into a HVAC maintenance contract with Gardiner for the amount of \$6,528 for February 1, 2023 to January 31, 2024 as presented.

1-F

Courtney made a motion and Moser seconded  
5 aye; 0 no; 2 absent; 0 abstain

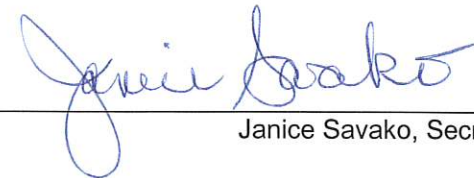
**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

**Set Date for Special Meetings:** Meeting is set for 5:00 p.m. on February 15, 2023 to discuss performance appraisals with Director and Fiscal Officer.

**ADJOURNMENT**

Moser made a motion and Savako seconded that the meeting be adjourned at 6:24 p.m.  
5 aye; 0 no; 2 absent; 0 abstain

  
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William Barber, Vice President

  
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Janice Savako, Secretary