



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
APRIL 20, 2022, 5:00 P.M.
JENKINS ROOM**

The Regular Meeting was called to order at 5:01 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Fran King, RML staff member, Larry Silenus and Dr. Frank Miller.

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Courtney seconded

7 aye; 0 no; 0 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE:

Fran King thanked the Trustees for the recent pay raise for RML staff members.

Larry Silenus commented that he understands that the library is in the process of updating their policy for remembrance of former staff members. Larry stated that he hopes the library will consider years of service when updating the policy.

Dr. Miller inquired as to when the new policy will be finished so he can update Dr. Pantalone regarding the memorial for Eugenia Pantalone. Dr. Miller asked that the library consider Eugenia Pantalone's many years of service to the community.

King, Silenus & Miller left the meeting after their comments.

MINUTES APPROVAL: to approve the minutes of the March 16, 2022 Regular Meeting as presented.

Res#34-22 Savako made a motion and Barber seconded

7 aye; 0 no; 0 absent; 0 abstain

FISCAL OFFICER

Financial Report & Summary Approval: to approve the Fiscal Officer Financial Report (4-A) and Financial Summary (4-B) for March 2022 as presented.

Res#35-22

4-A

4-B

Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

Gifts & Donations: to accept donation in the amount of \$266.80 as presented.

Res#36-22

4-C

Barber made a motion and Walz seconded

7 aye; 0 no; 0 absent; 0 abstain

Discards: none

Amend Appropriations: to amend the 2022 Permanent Appropriations by adding \$10,000.00 to the General Fund in order to utilize a donation from the Woodward Solem Memorial Foundation to replace obsolete microfilm equipment.

Res#37-22

Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

DIRECTOR

Monthly Report / Statistics 4-D

2021 State Report 4-E

Department Reports / Statistics 4-F

Adult Services

Children's Services

Public Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met on April 20, 2022 at 4:55 p.m.

Circulation Policy Revisions: to accept the recommendation of the Bylaws and Policy

Res#38-22 Committee to adopt the revised Circulation Policy as presented.

4-G Savako made a motion and Courtney seconded

7 aye; 0 no; 0 absent; 0 abstain

FINANCE COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Did not meet

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet

NEW BUSINESS

Friends of RML Liaison: to appoint Julie Walz as the liaison to the Friends of Reed Memorial Library.

Res#39-22 Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

Library Foundation Liaison: to appoint Eric Courtney as the liaison to the Library Foundation.

Res#40-22 Moser made a motion and Barber seconded

7 aye; 0 no; 0 absent; 0 abstain

OLD BUSINESS: None

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Budget Hearing: The 2023 Budget Hearing will be discussed during the May regular board meeting.

Executive Session Barber made a motion and Courtney seconded to go into an executive session at 5:27 p.m. to discuss matters regarding a former employee.

Roll call: Cimino- yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair – yes


Come out of Executive Session Barber made a motion and Courtney seconded to come out of executive session at 6:07 p.m.

Roll call: Cimino- yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair – yes

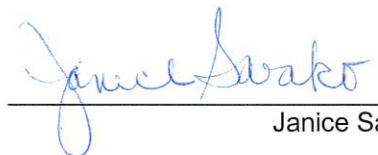
ADJOURNMENT

Courtney made a motion and Barber seconded that the meeting be adjourned at 6:07 p.m.

7 aye; 0 no; 0 absent; 0 abstain



Frank Cimino, President



Janice Savako, Secretary