



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
NOVEMBER 16, 2022, 5:10 P.M.  
JENKINS ROOM**

The Regular Meeting was called to order at 5:05 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, and Courtney. Grair was excused. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Darlene McKenzie and Cindy Wenger.

**AGENDA APPROVAL:** to approve the agenda as presented.  
Moser made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#75-22** **MINUTES APPROVAL:** to approve the minutes of the October 19, 2022 Regular Meeting as presented.  
Courtney made a motion and Moser seconded  
5 aye; 0 no; 1 absent; 1 abstain

**FISCAL OFFICER**

**Res#76-22** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (11-A)  
**11-A** and Financial Summary (11-B) for October 2022 as presented.  
**11-B** Savako made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Res#77-22** **Donations & Gifts:** to accept donations in the amount of \$850.00 as presented.  
**11-C** Barber made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

**Discards:** none

**DIRECTOR**

**Monthly Report / Statistics** 11-D  
**Department Reports / Statistics** 11-E  
Adult Services  
Youth Services  
Public Services

**Announcements**

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet

**FINANCE/AUDIT COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Met on 11/16/22 at 5:00 p.m.

**Res#78-22** **Records Retention Schedule (RC-2):** The Committee recommended the disposal of  
**11-F** documents per the Records Retention Schedule (RC-2).  
Barber made a motion and Courtney seconded  
6 aye; 0 no; 1 absent; 0 abstain

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Did not meet.

**OLD BUSINESS:** None

**NEW BUSINESS**

**2023 Holidays:** to approve that the Library will be **closed** on the following 2023 holidays:

Res#79-22

|  |   |
|--|---|
| New Year's Day, Jan. 1 (Sun)               | Independence Day, July 4 (Tuesday)                  |
| Closed due to Sunday holiday, Jan. 2 (Mon) | Labor Day, September 4                              |
| Martin Luther King Day, Jan. 16            | Thanksgiving Day, Nov. 23 (close 6 p.m. Wed. 11/22) |
| Easter Sunday, April 9                     | Christmas Eve, Dec. 24 (Sun)                        |
| Memorial Day, May 29                       | Christmas Day, Dec. 25 (Mon)                        |
|  | New Year's Eve, Dec. 31 (Sun)                       |

Moser made a motion and Savako seconded  
6 aye; 0 no; 1 absent; 0 abstain

**2023 Regular Board Meeting Dates:** to set the following dates for 2023 Regular Board Meetings.

The annual Organizational Meeting will be set on the same date as the regular January meeting.

Res#80-22

|             |              |
|-------------|--------------|
| January 11  | July 19      |
| February 15 | August 16    |
| March 15    | September 20 |
| April 19    | October 18   |
| May 17      | November 15  |
| June 21     | December 20  |

Courtney made a motion and Moser seconded  
6 aye; 0 no; 1 absent; 0 abstain

**2023 Staff Day Closing:** to approve that the Library will be closed for a full day on Friday,

October 20, 2023 for Staff and Department meetings.

Res#81-22

Barber made a motion and Walz seconded  
6 aye; 0 no; 1 absent; 0 abstain

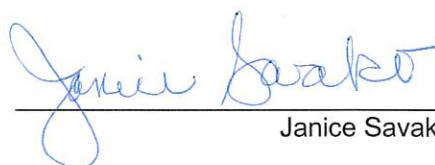
**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

**Trustee Oath:** Eric Courtney

**ADJOURNMENT**

Savako made a motion and Courtney seconded that the meeting be adjourned at 5:49 p.m.  
6 aye; 0 no; 1 absent; 0 abstain

  
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Frank Cimino, President

  
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Janice Savako, Secretary