



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
NOVEMBER 17, 2021, 5:10 P.M.
HAYMAKER /JENKINS ROOM**

The Regular Meeting was called to order at 5:13 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, and Courtney. Grair was excused. Also present were Amy Young, Director, and Patricia Bertsch, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.

Moser made a motion and Savako seconded

6 aye; 0 no; 1 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE: None

Res#87-21 **MINUTES APPROVAL:** to approve the minutes of the October 20, 2021 Regular Meeting as presented.

Courtney made a motion and Moser seconded

5 aye; 0 no; 1 absent; 1 abstain

FISCAL OFFICER

Res#88-21 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (11-A)

11-A

and Financial Summary (11-B) for October 2021 as presented.

11-B

Courtney made a motion and Savako seconded

6 aye; 0 no; 1 absent; 0 abstain

Donations & Gifts: to accept donations in the amount of \$138.36 as presented.

Res#89-21 Barber made a motion and Moser seconded

11-C

6 aye; 0 no; 1 absent; 0 abstain

Discards: none

DIRECTOR

Monthly Report / Statistics 11-D

Department Reports / Statistics 11-E

Adult Services

Children's Services

Public Services

Announcements: None

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Met on 11/17/21 at 4:43 p.m.

Res#90-21 **General Policies:** to accept the recommendation of the Bylaws and Policy Committee to

11-F

approve the changes to the General Policies as presented.

Savako made a motion and Moser seconded

6 aye; 0 no; 1 absent; 0 abstain

FINANCE/AUDIT COMMITTEE: Did not meet

RECORDS RETENTION COMMITTEE: Met on 11/17/21 at 5:00 p.m.

11-G

Records Retention Schedule (RC-2): The Records Retention Committee recommended the disposal of documents per the Records Retention Schedule (RC-2).

Courtney made a motion and Moser seconded

6 aye; 0 no; 1 absent; 0 abstain

LONG RANGE PLANNING COMMITTEE: Did not meet

BUILDING AND GROUNDS COMMITTEE: Did not meet

PERSONNEL COMMITTEE: Did not meet.

OLD BUSINESS

A. Storm Drainage Repairs: (Tabled)

Res# -21 to approve the quote from _____ to repair the West Side Exterior Storm Drainage issues.
11-H _____ motion
11-I _____ second
_____ aye; _____ no; _____ absent; _____ abstain

NEW BUSINESS

2022 Holidays: to approve that the Library will be **closed** on the following 2022 holidays:

Res#91-21 New Year's Day, Jan. 1 (Sat) Labor Day, September 5
Martin Luther King Day, Jan. 17 Thanksgiving Day, Nov. 24 (close 6 p.m. Wed. 23)
Easter Sunday, April 17 Christmas Eve, Dec. 24 (Sat)
Memorial Day, May 30 Christmas Day, Dec. 25 (Sun)
Independence Day, July 4 (Mon) New Year's Eve, Dec. 31 (Sat)
Savako made a motion and Courtney seconded
6 aye; 0 no; 1 absent; 0 abstain

2022 Regular Board Meeting Dates: to set the following dates for 2022 Regular Board Meetings.

The annual Organizational Meeting will be set on the same date as the regular January meeting.

Res#92-21 January 12 July 20
February 16 August 17
March 16 September 21
April 20 October 19
May 18 November 16
June 15 December 21
Courtney made a motion and Moser seconded
6 aye; 0 no; 1 absent; 0 abstain

2022 Staff Day Closings: to approve that the Library will be closed for half a day on

Res#93-21 April 22, 2022 and will be closed for a full day on October 7, 2022 for Staff and Department meetings.
The Library will be open from 1:00 p.m. to 6:00 p.m. on April 22, 2022.
Moser made a motion and Walz seconded
6 aye; 0 no; 1 absent; 0 abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD

Trustee Oath: Frank Cimino

Executive Session: Courtney made a motion and Walz seconded to go into an executive session at 6:31 p.m. to consider personnel matters.

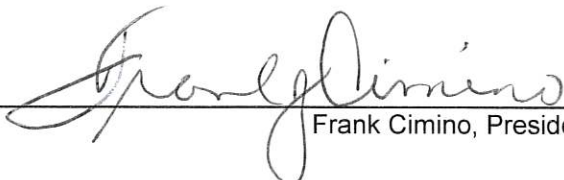
Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - excused

Come out of Executive Session: Moser made a motion and Barber seconded to come out of executive session at 7:32 p.m.


Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - excused

ADJOURNMENT

Savako made a motion and Walz seconded that the meeting be adjourned at 7:32 p.m.
6 aye; 0 no; 1 absent; 0 abstain



Frank Cimino, President



Janice Savako, Secretary